

MARYAMSADAT HOMAYOONI

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DOB/POB: 18/4/90 / Tehran, Iran

PERSONAL STATEMENT

Dynamic, upbeat personality. Extroverted and curious; open to others' views. Appreciate intuition, common sense and professionalism. Work effectively with demanding professionals. Strong analytical (Excel) skills. Fluent in 4 languages. Offer internationally diverse study and work background. Human rights issues, international relations, and sustainable economic development of particular interest.

EDUCATION

SAPIENZA UNIVERSITÀ DI ROMA Rome, Italy
MA in International Relations (Communication faculty) 2015-2018
Concentration in Finance and Development
Academic results: 107/110 (Italian grading system)
GPA: 4/4

MA Thesis: The Role of Entrepreneurship in Iranian Economic Development
Concentration: Political economy of growth

Honors

Winner, Thesis Scholarship provided by Sapienza Foundation of Rome, and tasked to write thesis in collaboration with Sapienza (Italy) and University of Porto (Portugal)
Fully funded scholarship to complete 2 year MA program at Sapienza University Rome

UNIVERSITY OF PORTO Porto,
Portugal
Erasmus Program student 2016-2017

Select notable coursework Sapienza Università	
Political economy of growth	Innovative technologies for sustainability
Human rights	International politics
Humanitarian affairs	Quantitative models for sustainability
Select notable coursework University of Porto	
Cultural Marketing	Political Psychology
Political Science	Political Economy

TEHRAN UNIVERSITY, SCHOOL OF ECONOMICS SCIENCES (SES) Tehran, Iran
BS in Accounting 2008-2013
GPA: 3/4

Select notable coursework Tehran University, School of Economics Sciences
Accounting Theory 1 / Accounting Theory 2 / Management Accounting Advanced public sector Accounting / Current Issues in Accounting Investment Management / Advanced Auditing / Review of specific cases in accounting Management Economics / Advanced Operations Research / Accounting systems

Honors

Conference Management & Facilitation Award in recognition of successful management of the Tehran International Peace Event, TMU University, Tehran, Iran, 12 November 2017. Sponsors include: UNOY, Youth for Peace International and World Peace Initiative Foundation.

AIN ROSHAN HIGH SCHOOL
Diploma in Sciences Studies

Tehran, Iran
2005-2009

PROFESSIONAL EXPERIENCE

FUJIFILM HOLDING

Accountant and Administrative Associate

Rome, Italy
June 2018-Present

Serve in financial role, to reconcile corporate credit card expenditures, balance bank statements and perform general ledger bookkeeping. Additionally, authorize expense reimbursements for ongoing collaborations and provide analytical support to logistics related to consumable materials. Orderly document archiving represents core duties.

- Reduced processing time by approximately 10%, cutting significant cost and waste.
- Developed state-of-the-art document storage and retrieval scheme which contributes greatly to knowledge sharing within Fujifilm.

BIOCARE EUROPE

Accountant and Administrative Analyst

Rome, Italy
2017–2018

Principal duties included reconciliation and product delivery control. Drafted monthly and weekly overage reports. Required significant communication/cooperation with international client companies, suppliers and contractors to resourcefully problem solve. Continuous improvement necessitated monitoring company's ongoing financial position and product performance to identify potential areas of improvement.

- Created continuous improvement tracking system utilizing Excel-based methodology.

SAPIENZA UNIVERSITÀ ROME

Admissions Assistant

Rome, Italy
2016

Facilitated the arrival of new foreign students. Overcoming new country challenges including assisting students to complete official documentations, to select appropriate university programs and scheduling. Additionally, organizing events including UNICA 2017 and the Sapienza Erasmus programs.

ENGLISH LESSON INSTITUTE

English Translator and Teacher

Rome, Italy
2015-2017

FARMASI IRAN

Administrative Duties

Tehran, Iran
2013-2015

Charged with 1) organizing meetings and events (including sourcing facilities and equipment, making travel arrangements, and compiling requisite documentation for participants) and 2) making travel arrangements, preparing travel authorizations/claims for staff (IT Division and IPPC) and non-staff personnel.

ACTIVITIES & INTERESTS

<u>Volunteer Experience</u> Cause Children Caritas Walk for Freedom	<u>Language Skills</u> English: Fluent Italian: Fluent Persian (Farsi): Mother Tongue Arabic: Conversant	<u>Technical Skills</u> Word, Excel, PowerPoint, Outlook. Statistical packages. Jeeves software.	<u>Personal Skills:</u> Problem solving, project management, presentation, interpretation/translation .
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